

DUTIES OF THE SITE CHAIRPERSON

1. **PROVIDE**

- A. Suitable dressing rooms for both teams and officials.
- B. A game ball (**only if the home team does not bring one**).
"The Rock" will be used for the entire Section 2 tournament.
- C. A visible 30-second clock.
- D. Tickets and change.
- E. A table for programs (each team will bring 100 copies of their roster).
- F. An awards table (Finals only).
- G. A protest committee to rule on all protests.

2. **SECURE**

- A. A reliable timer and 30-second clock operator.
- B. An announcer to announce the starting line-ups only (no play-by-play).
- C. Ticket seller(s) (see 3 and 4 below).
- D. Names and cost of security personnel and custodians on duty.

WHENEVER POSSIBLE, PLEASE SOLICIT VOLUNTEERS

3. **PRICE OF ADMISSION** (students and adults)

\$3.00 for all preliminary, 1st round, and quarterfinal games.
\$6.00 for all Semi-finals, Finals, and the CC / C Playoff.

4. **PASSES** (sectionals only)

Only the following passes will be recognized:

- A. **White or Gold NYSPHSAA Lifetime passes.**
- B. **NYSPHSAA passes for Sports Coordinators.**
- C. **Section 2 Basketball Committee passes.**
- D. **Press passes.**
- E. **Complimentary admissions for participating teams.** No tickets will be used.
Each coach will report five (5) names to the ticket seller upon arrival at the game site.
ONLY THOSE FIVE PEOPLE WILL BE ADMITTED FREE OF CHARGE.

5. **POST GAME RESPONSIBILITIES**

The **WINNING COACH or SITE CHAIRPERSON** is responsible for calling in the box score and for calling the **CENTRAL PHONE NUMBER** at 639-8686. The site chairperson should check with the winning coach to be certain that the scores are called in as soon as possible.

Section 2 (scores only)	639-8686	Daily Gazette	395-3070
Glens Falls Post Star	792-3131	The Record	270-1295
Saratogian	584-2101	Times Union	454-5413
WRGB (TV6)	381-4988	WTEN (TV10)	436-0771
WNYT (TV13)	436-8477	FOX	862-0995

Duties of the Site Chairperson

6. **SEND A COPY of the TWO-PAGE SECTIONAL FINANCIAL REPORT within ONE WEEK to the Section 2 Chairperson:**

**Pete Bly
Fort Ann Central School
1 Catherine Street
Fort Ann, NY 12827**

Please see the Section 2 Handbook for Sectional Activities to find the exact rates to pay for vouchers (use the most recently updated figures).

SEND A CHECK FOR THE GATE RECEIPTS and VOUCHERS FOR EXPENSES TO:

**** THE SECTION 2 TREASURER ****

7. **POSTPONING A SECTIONAL CONTEST DUE TO WEATHER**

*If it is necessary to cancel a sectional game due to unforeseen circumstances such as poor weather, etc., the site chairperson is responsible for postponing the game. All schools and the Section 2 Girls' Basketball Chairperson **must** be notified by 2:00 pm.*

**Section 2 Chairperson - Pete Bly
639-8686 (home)
639-5594 x51018 (school)**

8. **POSTPONING A SECTIONAL CONTEST DUE TO SPECIAL CIRCUMSTANCES**

Please see items 13 and 14 under GENERAL SECTIONAL INFORMATION for COACHES.