

Procedure for
SUBMITTING ROSTERS
For the NYSPHSAA State Championship Program

TO STATE SPORT COORDINATORS:

Be sure Section coordinators/schools/coaches are following the roster submission procedure.

Rosters should only be submitted via the nysphsaa.org website. Here is a review of the instructions:

1. Go to: www.nysphsaa.org and click on “championships” on the left menu.
2. Once you are in “championships”, click on “roster reporting form”
3. Choose your sport (girls basketball) and complete the roster, then click “submit”

NOTE: Before clicking on “submit”, print out a copy for your file.

Please have roster forms submitted IMMEDIATELY following the completion of Sectionals.
E-mailed rosters will NOT be accepted.

Procedure for
SUBMITTING PICTURES
For the NYSPHSAA State Championship Program

Once again, we will be using the following e-mail address for Section coordinators/schools/coaches to send their team photos for the championship program: pictures@nysphsaa.org

1. Send only 1 school or section photo, not variations of a team photo.
2. Enter the SPORT and the SCHOOL in the subject line of your e-mail.

Coordinators/schools/coaches will be contacted if their school or section photo was NOT received.

Pictures should be submitted immediately after Sectionals conclude.

***** IT IS IMPERATIVE THAT SECTION SPORT COORDINATORS COMMUNICATE THESE PROCEDURES WITH COACHES *****

Procedure for
SUBMITTING STATE TOURNAMENT RESULTS

When reporting Regional and State Tournament scores/results, please forward all results to the following e-mail immediately after they happen: sports@nysphsaa.org or fax Pat Gillespie at 607-266-0232

All NYSPHSAA State Championship schedules and results will now be hosted on www.nysphsaa.org under “NYSPHSAA Sports Info”.

For questions on reporting results or on championship programs, contact NYSPHSAA Assistant Director, Joe Altieri at 518-690-0771 or altieri@nysphsaa.org or Barb Hennessey at bsacci@nysphsaa.org