

Queensbury Union Free School District  
Board of Education Meeting  
Monday, February 11, 2019 - 7:00 p.m.  
Elementary School Cafeteria

Agenda

I. Pledge to the Flag

II. Presentations

- Budget Presentation - Scott Whittlemore

III. Open Forum

*Public participation is encouraged. There will be two Open Forums at each regular Board of Education meeting to provide the opportunity to address the Board of Education. We ask participants who wish to speak to during the first Open Forum to both sign in and identify themselves verbally, and if applicable, the organization they are representing so that they may be recognized by the Board President. For clarity, we ask all speakers to identify the school related matter/topic to be discussed. In order to conduct business in a smooth, orderly, and timely manner, Open Forum is limited to a maximum of 30 minutes with 3 minutes allocated to each speaker. All participants will be asked to speak into a microphone during Open Forums. The Board of Education appreciates public attendance and participation at meetings.*

IV. Business Items - Assistant Superintendent for Business

A. MOTION to accept the resignation for retirement purposes of Laurie Anderson, School Secretary, with sincere appreciation and regret, effective 8/31/19.

Motion: \_\_\_\_\_ Ayes: \_\_\_\_\_

Seconded: \_\_\_\_\_ Nays: \_\_\_\_\_

B. MOTION to approve the following resolution:

RESOLVED, that the Board of Education hereby delegates to the District's Assistant Superintendent for Business, upon receiving the written recommendation from the applicable Principal, the authority to approve appropriate expenditures to be made by the District for the benefit of the District's extra-curricular activity clubs, and the Assistant Superintendent for Business shall provide notice of such purchases to the Superintendent and the Board of Education.

Motion: \_\_\_\_\_ Ayes: \_\_\_\_\_  
Seconded: \_\_\_\_\_ Nays: \_\_\_\_\_

C. MOTION to approve the following resolution:

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (Section 119-o) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, towns and villages, and districts] to enter into, amend, cancel, and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers, and duties on a cooperative or contract basis;

WHEREAS, the Board of Education of the Queensbury Union Free School District wishes to invest portions of the Districts available investments funds in cooperation with other corporations and/or districts pursuant to the New York Cooperative Liquid Assets Securities System (NYCLASS), Municipal Cooperation Agreement Amended and Restated as of March 14, 2014;

WHEREAS, the Board of Education of the Queensbury Union Free School District wishes to assure the safety and liquidity of its funds;

NOW, THEREFORE, it is hereby resolved as follows:

That the District's Assistant Superintendent for Business is hereby authorized to execute and deliver the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 14, 2014 in the name of and on behalf of the Queensbury Union Free School District; and

That the Board of Education authorizes the Assistant Superintendent for Business to establish an account with NYCLASS for the purpose of investing District funds with NYCLASS; and

That the Assistant Superintendent for Business is authorized to sign any documents necessary to effectuate the purpose of this resolution.

Motion: \_\_\_\_\_ Ayes: \_\_\_\_\_  
Seconded: \_\_\_\_\_ Nays: \_\_\_\_\_

D. MOTION to approve the following resolution:

RESOLVED, that the Board of Education hereby authorizes the purchase of a cyclorama wall to be placed in the High School Auditorium at a cost not to exceed \$2,000; and it is further

RESOLVED, that the Board of Education hereby accepts a gift of \$800 from the Musical Production Club to be used toward the purchase price of the cyclorama.

Motion: \_\_\_\_\_ Ayes: \_\_\_\_\_  
Seconded: \_\_\_\_\_ Nays: \_\_\_\_\_

Business Consent Items (E - P):

MOTION to approve the Business Consent Items (E - P):

Motion: \_\_\_\_\_ Ayes: \_\_\_\_\_  
Seconded: \_\_\_\_\_ Nays: \_\_\_\_\_

E. MOTION to approve the minutes of the Board of Education meeting held on January 14, 2019.

F. MOTION to accept the Treasurer's Report for the month of December 2018.

G. MOTION to accept the Clerk's Report, the Internal Claims Audit Report, the General Fund Revenue Report, the Federal Fund Revenue Report, the School Lunch Fund Report, and the Capital Project Report for the month of January 2019.

H. MOTION to accept the following warrants for the month of January 2019:

General Fund	January Warrant	\$2,071,310.98
General Fund Auto #1	January Warrant	\$ 2,159.47
General Fund Auto #2	January Warrant	\$ 6,038.22
General Fund Auto #3	January Warrant	\$ 6,821.13
Federal Fund	January Warrant	\$ 5,056.88
School Lunch Fund	January Warrant	\$ 5,706.40
2016 Ref. Capital Fund	January Warrant	\$1,642,587.87

I. MOTION to accept the budget transfers as listed on the attached for the month of January 2019.

J. MOTION to approve an agreement with LearnWell Education to provide tutoring services for a student who is at Ellis Hospital, at the rate of \$55 per hour, effective 1/1/19 - 6/30/19.

K. MOTION to approve an agreement with St. Anne Institute to provide educational programs and services for students with disabilities effective for the 2018-19 school year.

L. MOTION to approve the recommendation to authorize Queensbury Union Free School District to purchase and execute appropriate documentation to make purchases under the bids let by the National Cooperative Purchasing Alliance (NCPA).

M. MOTION to approve the revisions to the Managers, Non-Certified Professionals & Management Confidential Handbook for the employees covered under that handbook.

N. MOTION to approve the probationary (previously provisional) appointment of William O'Reilly, Assistant Director of Facilities III, effective 1/28/19.

O. MOTION to approve the following probationary support staff appointments of:

Tanya Hartman, Teacher Aide (District, assigned to QES), Step 3, effective 1/14/19

Connie Shattuck, QMS School Nurse, Step 5 (prorated), effective 1/22/19

Shevy Bartone, Teacher Aide (District, assigned to QES), Step 4, effective 1/28/19

Daniel Zander, Cleaner, Step 1 (prorated), effective 2/4/19

P. MOTION to approve the following unpaid support staff leave of absences:

Lorrie Matuszak, Bus Driver, effective 1/30/19 (1 hr. 15 mins) and 2/1/19  
Eileen Riebow, Driver Aide, effective 1/30/19 (1 hr 7 mins) - 3/11/19  
Richard Harding, Cleaner, effective 2/5/19

End Business Consent

V. Educational Items - Superintendent of Schools

A. MOTION to approve the following Long-Term Substitute appointment:

John Tether

Assignment: QHS Spanish Teacher  
Rate: L1 BA + MA + 30 graduate credits (prorated)  
Effective: 1/18/19 - 6/30/19  
Certification: Spanish 7-12, Permanent

Motion: \_\_\_\_\_ Ayes: \_\_\_\_\_  
Seconded: \_\_\_\_\_ Nays: \_\_\_\_\_

B. MOTION to approve the following Long-Term Substitute appointment:

Mary D'Andrea

Assignment: QMS Counselor  
Rate: L1 BA + MA + 60 graduate credits (prorated)  
Effective: 1/22/19 - 6/30/19  
Certification: School Counselor, Provisional

Motion: \_\_\_\_\_ Ayes: \_\_\_\_\_  
Seconded: \_\_\_\_\_ Nays: \_\_\_\_\_

Educational Consent Items (C -I)

MOTION to approve the Educational Consent Items (C - I):

Motion: \_\_\_\_\_ Ayes: \_\_\_\_\_  
Seconded: \_\_\_\_\_ Nays: \_\_\_\_\_

C. MOTION to approve the request of Mary Lillge to take a .4 FTE leave of absence, effective for the 2019 - 2020 school year.

- D. MOTION to approve the following tutor appointments at the rate of \$30 an hour for one student and \$42 an hour for two or more students.

Jennifer Newell, effective 1/14/19  
 Courtney Keys, effective 1/25/19  
 Samantha Nelson, effective 1/25/19  
 Martha Noordsy, effective 1/25/19

- E. MOTION to approve the following Spring Coaching appointments for the 2018-19 school year:

Sport	Coach	Group	Level
Head Baseball	Jay Marra	I	6
Vol.Asst. Baseball	Joe Lehet		
Asst, Baseball	Jason Gutheil	II	6
Freshman Baseball	Rocky Jackson	III	6
Modified Baseball	TBD	IV	
Head Softball	Laura Laramie	I	6
Asst. Softball	Emily Ryan	II	6
Mod Softball	Rich Zucarro	IV	6
Mod Softball	Rory Johnson	IV	6
Head Boys Track	Matt Crossman	I	6
Asst. Boys Track	Diana Salisbury	II	5
Asst. Boys Track	Matt Flint	II	4
Mod. Boys Track	John Potter	IV	6
Mod. Boys Track	Abby Dubrule	IV	3
Head Girls Track	Pete Crotty	I	6
Asst. Girls Track	TBD	II	
Asst. Girls Track	TBD	II	
Mod. Girls Track	Lynn Potter	IV	6
Mod. Girls Track	Michelle Bennett	IV	6

Boys Tennis	Doug Fraser	II	6
Head Boys Lacrosse	Adam Orr	I	6
Asst Boys Lacrosse	Matt Miller	II	2
Mod. Boys Lacrosse	Matt Paszko	IV	6
Vol. Asst. Boys Lax	Joe Laluna		
Vol. Asst. Boys Lax	Frank Miller		
Vol. Asst. Boys Lax	John Duffy		
Vol. Asst. Boys Lax	Josh McIntyre		
Head Girls Lacrosse	Dave Huth	I	6
Asst Girls Lacrosse	Joe Hubert	II	4
Mod. Girls Lacrosse	John Martin	IV	4
Vol. Asst. Girls Lax	Emily Metzger		
Unified Basketball	Annette Carpenter	II	5

- F. MOTION to approve the disposal of the attached list of non-public school obsolete/damaged textbooks.
- G. MOTION to approve the Queensbury School District calendar for the 2019-2020 school year.
- H. MOTION to approve the following unpaid leave of absences:
- Heidi Robak, QHS Teaching Assistant, effective 2/5 - 2/18/19  
Dawn Neyhart, QHS Counselor, effective 2/25/19  
Leah Grady, QHS Spanish Teacher, effective 2/28 - 6/30/19  
Kathleen Burton, Grade 5 teacher, effective 5/2 - 5/7/19
- I. MOTION to approve the minutes of the 2018-2019 (12/06, 10/22, 11/13, 12/29, 01/03, 01/08, 01/10, 01/12, 01/14, 01/15, 01/16, 01/17, 01/23, 01/28, 01/29, 01/30, 01/31, 02/01, 02/04, 02/05, 02/06) and the 2019-2020 (10/17, 11/29, 12/17, 1/09, 01/10, 01/14, 01/15, 01/16, 01/23, 01/29, 01/30, 01/31, 02/04, 02/05, 02/06) Committee on Special Education meetings and the minutes of the 2018-2019 (1/11, 0/15, 1/21, 1/22, 1/29, 2/1) Committee on Preschool Special Education meetings for the month of January 2019.

VI. Board Committee Reports

VII. Board Member Comments

- WSWHE Budget Testimony

VIII. Open Forum

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IX. Informational Items

- Tuesday, February 12 - QMS Shared Decision Meeting - 3:00 p.m.  
Location: Middle School Media Center/Library
- Tuesday, February 12 - QMS PTA Meeting - 6:00 p.m.  
Location: Middle School Media Center/Library
- Friday, February 15 - February 22 - Mid-Winter Break - No School
- Monday, February 18 - President's Day - Campus Closed
- Monday, February 25 - Board of Education Budget Workshop - 7:00 p.m.  
Location: Administration Conference Room
- Tuesday, February 26 - WHBI PTA Meeting - 7:00 p.m.  
Location: Intermediate School Media Center/Library
- Friday, March 1 - QMS Drama Club Performance - 7:00 p.m.  
Location: Middle School RFI Gymnasium
- Saturday, March 2 - QMS Drama Club Performance - 1:00 p.m.  
Location: Middle School RFI Gymnasium
- Monday, March 4 - Athletics Spring Season begins for Varsity & Junior Varsity
- Tuesday, March 5 - QES PTSA Meeting - 6:00 p.m.  
Location: Elementary School Media Center/Library
- Tuesday, March 5 - Thursday, March 7 - WHBI PTA Spring Book Fair  
Location: Elementary School
- Thursday, March 7 - One Hour Late Arrival
- Friday March 8 - NYSSMA Piano Festival - 4:00 p.m.  
Location: Saratoga Springs City School District
- Friday, March 8 - NYSSMA Solo Festival -Level I - IV - 4:00 p.m.  
Location: Saratoga Springs City School District

- Saturday, March 9 - Regional Odyssey of the Mind  
Location: High School
- Saturday, March 9 - NYSSMA Festival - 8:00 a.m.  
Location: Saratoga Springs City School District
- Saturday, March 9 - ACT Practice Test for Sophomores and Juniors - 8:00 a.m.  
Location: High School
- Sunday, March 10 - Daylight Savings Time Begins
- Monday, March 11 - Athletics Spring Season for Modified Teams begins
- Monday, March 11 - QES Shared Decision Meeting - 8:00 a.m.  
Location: Elementary School Media Center/Library
- Monday, March 11 - Board of Education Meeting - 7:00 p.m.  
Location: Elementary School Cafeteria

X. Executive Session

XI. Adjournment

Respectfully Submitted,

Douglas W. Huntley, Ed.D.  
Superintendent of Schools

DWH/SW:ee

Board of Education meeting 2-11-19