

Queensbury Union Free School District
Board of Education Meeting
Monday, January 14, 2019 - 7:00 p.m.
Elementary School Cafeteria

Agenda

I. Pledge to the Flag

II. Presentations

- ESSA Presentation - Kyle Gannon and Matt Hladun

III. Open Forum

Public participation is encouraged. There will be two specific Open Forums at each regular Board of Education meeting to provide the opportunity to address the Board of Education. We ask participants who wish to speak during the first Open Forum to both sign in and identify themselves verbally, and if applicable, the organization they are representing so that they may be recognized by the Board President. For clarity we ask that all speakers identify the school related matter/topic to be discussed. In order to conduct business in a smooth, orderly, and timely manner, Open Forum is limited to a maximum of 30 minutes with 3 minutes allocated to each speaker. All participants will be asked to speak into a microphone during Open Forums. The Board of Education appreciates public attendance and participation at meetings.

IV. Business Items - Assistant Superintendent for Business

- A. MOTION to approve the following resolution regarding the Board of Education's 2019 Advocacy Priorities:

RESOLUTION DATED January 14, 2019

QUEENSBURY UNION FREE SCHOOL DISTRICT BOARD OF EDUCATION
REGARDING ADVOCACY PRIORITIES FOR THE 2019 LEGISLATIVE
SESSION

WHEREAS, the Queensbury Union Free School District strives to provide an outstanding education and post-secondary pathway for each and every student; and

WHEREAS, the District works diligently to meet the needs of all students while still fulfilling the ever increasing list of state mandates and contractual obligations; and

WHEREAS, our School District's free and reduced lunch rate has increased from 18% to 35% since 2010; and

WHEREAS, the district continues to work diligently to create a balanced budget that respects the needs of area taxpayers; and

WHEREAS, property tax levy legislation at the state level has provided an increased need for State Aid to maintain quality programs; and

WHEREAS, public schools are being asked to do more for students than ever before, so they are prepared for college, military or a career; and

WHEREAS, each child in Queensbury Union Free School District only has one opportunity to go through the full elementary and secondary educational experience;

THEREFORE, BE IT RESOLVED that the Queensbury Union Free School District Board of Education calls on the New York State Legislature and Governor Andrew Cuomo to act upon the following priorities:

1. Fund and Adjust the Foundation Formula
 - Adjust the weighting factor for Free and Reduced Lunch from .65 to .75-.80 to reflect large increases in this population.
 - Maintain the "SAVE Harmless" provision.
 - Provide a minimum increase in foundation aid to all school districts.
 - Review and Update the Foundation Amount - currently \$6,557.00 per pupil.
2. Increase the \$30,000 threshold on BOCES Aid for Career and Technical Education (CTE) Programs by providing 100% aidability for the salaries of CTE teachers.
3. Building Aid for Small Capital Projects
 - Increase the threshold for base year capital outlay expenses from the current amount, established in 2002 from \$100,000 to \$250,000 to assist districts in making critical capital improvements.
4. SMART Schools Bond Act
 - The process for distributing this funding has been slow and unpredictable, making it difficult for schools to take full advantage of this funding opportunity. To ensure that the funding is available in a timely manner for schools, the process must be improved and

expedited by establishing firm deadlines by which projects are approved and funded.

Motion: _____ Ayes: _____
Seconded: _____ Nays: _____

- B. MOTION to authorize the allowance disbursement for the general construction contract with Bunkoff General Contractors in the amount of sixty eight thousand eight hundred seventy five dollars and 00/100 (\$68,875.00) as detailed:

Original Contract Allowance	\$ 600,000.00
Allowance Disbursements previously submitted	<u>\$ 320,297.00</u>
Balance Prior to this Authorization	\$ 279,703.00
This Allowance Disbursement	<u>\$ 68,875.00</u>
Contract Allowance Remaining	<u>\$ 210,828.00</u>

Motion: _____ Ayes: _____
Seconded: _____ Nays: _____

- C. MOTION to increase the site construction contract with Jersen Construction Group in the amount of one hundred and fifty one thousand four hundred nineteen and 00/100 (\$151,419.00) as detailed:

Original Contract	\$2,191,170.00
Change Orders previously submitted	<u>\$ 28,452.00</u>
Contract Sum Prior to this Authorization	\$2,219,622.00
This Change Order	<u>\$ 151,419.00</u>
New Contract	<u>\$2,371,041.00</u>

Motion: _____ Ayes: _____
Seconded: _____ Nays: _____

Business Consent Items (D - V)

MOTION to approve the Business Consent Items (D - V):

Motion: _____ Ayes: _____
Seconded: _____ Nays: _____

- D. MOTION to approve the minutes of the Board of Education meeting held on December 10, 2018.

- E. MOTION to accept the Treasurer's Report for the month of November 2018.
- F. MOTION to accept the Clerk's Report, the Internal Claims Audit Report, the General Fund Revenue Report, the Federal Fund Revenue Report, the School Lunch Fund Report and the Capital Project Report for the month of December 2018.

- G. MOTION to accept the following warrants for the month of December 2018:

General Fund	December Warrant	\$ 4,861,404.15
General Fund Auto #1	December Warrant	\$ 5,451.60
General Fund Auto #2	December Warrant	\$ 6,395.57
General Fund Auto #3	December Warrant	\$ 9,813.64
Federal Fund	December Warrant	\$ 1,857.36
School Lunch Fund	December Warrant	\$ 97,300.04
2016 Ref. Capital Fund	December Warrant	\$ 1,703,576.03
Capital Outlay (Chimney)	December Warrant	\$ 3,040.77
Capital Outlay (Phone)	December Warrant	\$ 3,397.33

- H. MOTION to accept the budget transfers as listed on the attached for the month of December 2018.
- I. MOTION to accept a gift of \$150 from Daniel and Wendy Stewart, with sincere appreciation and thanks, for K-5 students who have a negative lunch balance.
- J. Motion to accept a donation of \$1,000 from Walmart for the Middle School with sincere thanks(2020-450-20-00).
- K. MOTION to approve the agreement with Nutri-Link Technologies, Inc., to provide annual maintenance services for the online application system for the school lunch program, at the rate of \$995, effective 1/1/19 - 12/31/19.
- L. MOTION to approve the Affordable Care Act (ACA) Plan Management Agreement for 2019 and the Business Associate Agreement with Benetech, Inc. at an annual fee of \$13,650. The plan management agreement renews for two successive one-year terms by the acceptance of both parties.
- M. MOTION to enter into a contract with Dr. Rita Levay in a form acceptable to the School District's attorney for an independent review of the School District's special education programs and services to be completed no later than March 1, 2019 at a cost not to exceed \$17,400.

- N. MOTION to approve the Internal Revenue Service mileage reimbursement rate of 58 cents per mile effective 1/1/2019.
- O. MOTION to approve the agreement between CWI and Queensbury Union Free School District for Day Habilitation Services for a student to lives in the Queensbury school district, effective 12/3/18 - 6/30/19.
- P. MOTION to approve the following probationary support staff appointments:
- Danyelle Hall, Teacher Aide, (District assigned to QES), Step 3, effective 12/17/18
 - Jarod Nicholson, Mechanic Helper/Bus Driver, Step 1 (prorated), effective 12/17/18
 - Dylan Bennett, Driver Aide, Step 1, effective 1/3/19
 - Michael Cleveland, Cleaner, Step 1 (prorated), effective 1/14/19
 - AnnMarie Winchell, Cleaner, Step 1 (prorated), effective 1/14/19
 - Christine Garcia, Teacher Aide, (District assigned to QES), Step 5, effective 1/22/19
- Q. MOTION to approve the provisional support staff appointment of Stephanie Savaria, Accounting Technician, \$47,000 annually (prorated), effective 1/2/19.
- R. MOTION to approve the probationary support staff appointment (previously provisional) of William Knizek, Supervising Custodian, \$42,937 annually, effective 12/19/18.
- S. MOTION to approve the part-time support staff appointment of Connie Shattuck, QMS Nurse, \$26.40 per hour, effective 1/3/19.
- T. MOTION to approve the following substitute support staff appointments:
- Judy Curtain, Substitute Teacher Aide, \$11.80 per hour, effective for the 2018-19 school year
 - Dylan Bennett, Substitute Driver Aide, \$12.00 per hour, effective 12/17/18
- U. MOTION to accept the following support staff resignations:
- Tracey Zacharias, QMS Nurse, effective 1/3/19
 - Teresa Williams, QES Teacher Aide, effective 1/4/19
 - Michael Cleveland, Custodian, effective 1/13/19

V. MOTION to approve the following support staff unpaid leave of absences:

Lorrie Matuszak, Bus Driver, effective 1/2/19 (2 hours)
Pamela Boller, QHS School Monitor, effective 1/9/19 - 1/11/19
Shayna Conway, QES Teacher Aide, effective 12/3/18, 12/5/18, 12/7/18
Stacey Kelly, WHBI Teacher Aide, effective 12/12/18 - 2/15/19

End Business Consent

V. Educational Items - Superintendent of Schools

A. MOTION to approve the probationary appointment of:

Miranda Combs

Appointment: Four Year Probationary
Assignment: Teaching Assistant, District, Assigned to QES
Rate: Step 1
Effective 1/7/19 - 1/6/23
Tenure Area: Teaching Assistant
Certification: Teaching Assistant, Level I

Motion: _____ Ayes: _____
Seconded: _____ Nays: _____

Educational Consent Items (B - J)

MOTION to approve the Educational Consent Items (B - J):

Motion: _____ Ayes: _____
Seconded: _____ Nays: _____

B. MOTION to approve Heather Palmer's request to borrow 30 days of sick leave.

C. MOTION to approve the appointment of Michelle Sullivan as a mentor effective 12/17/18 through the end of the school year.

D. MOTION to approve the reclassification of the following QMS Club:

Club/Activity	Advisor	Classification/Compensation
MS Band Ensemble	Patricia Cirillo	D - \$625 C - \$1,300

E. MOTION to approve a request from the high school social studies department to travel to Ireland with the Juniors and Seniors from April 9 - April 17, 2020 with the stipulation that the trip could be cancelled due to world events.

F. MOTION to approve a request from the high school Madrigal singers and the high school Chamber Ensemble to travel to London, England to perform from December 26, 2019 - January 2, 2020 with the stipulation that the trip could be cancelled due to world events.

G. MOTION to approve the appointment of David Pede as a tutor effective 1/14/19 at a rate of \$30 per hour for one student and \$42 per hour for two or more students.

H. MOTION to accept the resignation of Michelle Pinedo, QHS Teaching Assistant, effective 12/31/18.

I. MOTION to approve the following unpaid leave of absences:

Robin Crescente, QES Teaching Assistant, effective 1/4/19 - 2/7/19
Christine Mattia, QES Speech/Language Pathologist, effective 1/9/19
Elizabeth Judge, QES Special Education Teacher, effective 2/25/19 - 3/15/19

J. MOTION to approve the minutes of the 2018-2019 (11/08, 11/13, 11/29, 12/05, 12/06, 12/07, 12/08, 12/10, 12/11, 12/12, 12/14, 12/18, 12/19, 12/20, 1/1, 1/02, 1/03, 1/04, 1/08) and the 2019-2020 (12/05, 12/06, 12/11, 12/12, 12/13, 12/17, 1/03, 1/08) Committee on Special Education meetings and the minutes of the 2018-2019 (12/10, 12/13, 12/14, 1/4) Committee on Preschool Special Education meetings for the month of December 2018.

VI. Board Committee Reports

VII. Board Member Comments

VIII. Open Forum

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IX. Informational Items

- Tuesday, January 15 - WHBI PTA Meeting - 7:00 p.m.
Location: Intermediate School Media Center/Library
- Friday, January 18 & Saturday, January 19 - SWCMEA All County Orchestra and Jazz Festival - 9:00 a.m.
Location: Hudson Falls Schools
- Monday, January 21 - No school - Martin Luther King Day
- Tuesday, January 22 - QMS Shared Decision Meeting- 3:00 p.m.
Location: Middle School Media Center/Library
- Tuesday, January 22 - QMS PTA meeting - 6:00 p.m.
Location: Middle School Media Center/Library
- Tuesday, January 22 - Friday, January 25 - Regents Exams/Local Testing Days
- Monday, January 28 - Board of Education Budget Workshop - 7:00 p.m.
Location: Administration Conference Room
- Friday, February 1 - Half-staff Conference Day
- Friday, February 1 - Second marking period ends
- Monday, February 4 - Thursday, February 14 - QES PTSA Spartan Spirit Wear Sale
- Tuesday, February 5 - QES PTSA Meeting - 6:00 p.m.
Location: Elementary School Media Center/Library
- Wednesday, February 6 - College Planning Program for High School Juniors and Parents - 6:30 p.m.
Location: High School Auditorium and Cafeteria
- Friday, February 8 - Technology Recognition Day
- Friday, February 8 - Report Cards Issued
- Friday, February 8 - VEX Robotics Tournament - 4:00 p.m.
Location: High School Cafeteria and Gymnasium
- Saturday, February 9 - VEX Robotic Tournament - all day
Location: High School Cafeteria and Gymnasium
- Monday, February 11 - QES Shared Decision Meeting - 8:00 a.m.
Location: Elementary School Media Center/Library
- Monday, February 11 - WHBI Shared Decision Meeting - 3:00 p.m.
Location: Intermediate School Media Center/Library

- Monday, February 11 - Board of Education Meeting - 7:00 p.m.
Location: Elementary School Cafeteria

X. Executive Session

XI. Adjournment

Respectfully Submitted,

Douglas W. Huntley, Ed.D.
Superintendent of Schools

DWH/SW:ee

Board of Education meeting 1-14-19