

Queensbury Union Free School District  
Board of Education Meeting  
Monday, March 11, 2019 - 7:00 p.m.  
Elementary School Cafeteria

Agenda

I. Pledge to the Flag

II. Presentations

- Hunter Montgomery - Rich Keys
- VEX Robotics Middle School Team - Keith Gottlieb/Ben Grieco
- Budget Presentation - Scott Whitemore

III. Open Forum

*Public participation is encouraged. There will be two Open Forums at each regular Board of Education meeting to provide the opportunity to address the Board of Education. We ask participants who wish to speak during the first Open Forum to both sign in and identify themselves verbally, and if applicable, the organization they are representing so that they may be recognized by the Board President. For clarity, we ask all speakers to identify the school related matter/topic to be discussed. In order to conduct business in a smooth, orderly, and timely manner, Open Forum is limited to a maximum of 30 minutes with 3 minutes allocated to each speaker. All participants will be asked to speak into a microphone during Open Forums. The Board of Education appreciates public attendance and participation at meetings.*

IV. Business Items - Assistant Superintendent for Business

A. MOTION to approve the following resolution:

NOTICE IS HEREBY GIVEN that a Budget Hearing of all those qualified to vote in the Queensbury Union Free School District, in the Town of Queensbury, Warren County, New York will be held on May 13, 2019 at the Queensbury Elementary School, 431 Aviation Road, Town of Queensbury, Warren County New York at 6:30 p.m. E.D.S.T.

AND NOTICE IS ALSO GIVEN that the Annual Meeting for the purpose of a vote of all those qualified to vote at School District meetings in said District will be held at the Queensbury Elementary School, 431 Aviation Road, in the Town of

Queensbury, New York in said School District, on the 21st day of May 2019, and the polls will be open from 10:00 a.m. until 8:30 p.m., E.D.S.T.

At such time on May 21, 2019, the voters of the District will vote upon the following matters:

1. Proposition # 1 - Annual budget
2. Proposition #2 - School Bus Purchases

Shall the following resolution be adopted:

RESOLVED, that the Board of Education of the Queensbury Union Free School District is hereby authorized to purchase four (4) 72-passenger school bus at a total cost not to exceed \$466,247 and that the sum of \$466,247 or such thereof as may be necessary shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual instalments as provided by the Education Law and the Local Finance Law, and in anticipation of such tax, obligations of said School District shall be issued.

3. Annual election to the Board of Education

AND NOTICE IS ALSO GIVEN that a copy of the statement of the amount of money which will be required for the ensuing year for school purposes, exclusive of public monies, may be obtained by any taxpayer in the District during the fourteen (14) days immediately preceding the annual meeting, except Saturday, Sunday or holidays at the following school location, in which school is maintained during the hours of designated: Queensbury School Administration Center, 429 Aviation Road, Queensbury, New York, 8:00 a.m. to 4:00 p.m. E.D.S.T.

AND NOTICE IS ALSO GIVEN that the petitions nominating candidates for the office of member of the Board of Education must be filed with the Clerk of the District no later than the thirtieth (30th) day preceding the election at which the candidates so nominated are to be elected.

The following vacancies are to be filled on the Board of Education:

- 1 Term - Five years - Name of last incumbent - Stacy Flaherty
- 1 Term - Five years - Name of last incumbent - Timothy Weaver

Each petition must be directed to the Clerk of the District, must be signed by at least twenty-five (25) qualified votes of the District, and must state the name and residence of the candidate.

AND NOTICE IS ALSO GIVEN that the application for absentee ballots for election of members of the Board of Education may be applied for at the office of the Clerk of the District, and that a list of all persons to whom absentee ballots shall have been issued will be available in the said office of the Clerk on each of the five (5) days prior to the day of election, except Saturday, Sunday or holidays, and that such list will also be posted at the polling place at the election of members of the Board of Education.

AND NOTICE IS ALSO GIVEN that the District Board of Registration shall meet to prepare the register of the District in the High School on May 13, 2019 from 1:00 p.m. until 7:00 p.m. E.D.S.T., and that any person shall be entitled to have his/her name placed upon such register, provided that at such meeting of the Board of Registration, he/she is know or proven to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at this election and that the register prepared pursuant to Section 2014 of the Education Law will be filed in the office of the Clerk of the District and that such register will be open for inspection by any qualified voter of the district during the five (5) days immediately preceding the election, except Saturday, Sunday or holidays, and on the day of the election between the hours of 8:00 a.m. and 4:00 p.m., E.D.S.T.

Motion: \_\_\_\_\_ Ayes: \_\_\_\_\_  
Seconded: \_\_\_\_\_ Nays: \_\_\_\_\_

Roll Call:	Patricia Belden	_____
	Jill Borgos	_____
	Stacy Flaherty	_____
	Kathleen Holser	_____
	Daniel Mannix	_____
	Amy Molloy	_____
	Joseph Scriver	_____
	Michael Shea	_____
	Timothy Weaver	_____

B. MOTION to approve the following resolution:

**RESOLUTION DATED MARCH 11, 2019**

**QUEENSBURY UNION FREE SCHOOL DISTRICT'S BOARD OF EDUCATION  
SEQRA RESOLUTION REGARDING THE 2019 CAPITAL PROJECT  
INVOLVING THE SECURITY AND PUBLIC ADDRESS SYSTEMS AND ROOF  
REPAIR**

WHEREAS, the Board of Education has had the opportunity to review the 2019 Capital Project (hereinafter the "Project") proposed for the Queensbury Union Free School District. This Project includes the following:

- (1) Purchase and installation of additional security cameras and building access control systems and replacement of the public address system at the Elementary School, William H. Barton Intermediate School, and the Middle School; and
- (2) Replacement of 3200 square feet of the roof at the Elementary School; and

WHEREAS, the Board of Education has had an opportunity to review the Project with regard to its classification under the State Environmental Quality Review Act (hereinafter referred to as "SEQRA") and whether it will have any significant adverse environmental impacts;

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to 6 NYCRR Part 617.5(c)(2), (9), and (10), the Board of Education hereby declares that this Project be classified as a Type II Action under SEQRA because it consists of routine activities of an educational institution, is a replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, and includes construction involving less than 4,000 square feet, and it is therefore exempt from SEQRA.

Motion: \_\_\_\_\_ Ayes: \_\_\_\_\_  
Seconded: \_\_\_\_\_ Nays: \_\_\_\_\_

Roll Call:	Patricia Belden	_____
	Jill Borgos	_____
	Stacy Flaherty	_____
	Kathleen Holser	_____
	Daniel Mannix	_____
	Amy Molloy	_____
	Joseph Scriver	_____
	Michael Shea	_____
	Timothy Weaver	_____

Business Consent Items (C - S):

MOTION to approve the Business Consent Items (C - S):

Motion: \_\_\_\_\_ Ayes: \_\_\_\_\_  
Seconded: \_\_\_\_\_ Nays: \_\_\_\_\_

C. MOTION to approve the minutes of the Board of Education meeting held on February 11, 2019 and the **amended** minutes of the January 14, 2019 Board of Education meeting.

D. MOTION to accept the Treasurer's Report for the month of January 2019.

E. MOTION to accept the Clerk's Report, the Internal Claims Audit Report, the General Fund Revenue Report, the Federal Fund Revenue Report, the School Lunch Fund Report, Extraclassroom Activity Report, and the Capital Project Report for the month of February 2019.

F. MOTION to accept the following warrants for the month of February 2019.

General Fund	February Warrant	\$1,716,842.74
General Fund Auto #1	February Warrant	\$ 5,583.40
General Fund Auto #2	February Warrant	\$ 17,244.94
Federal Fund	February Warrant	\$ 9,004.58
School Lunch Fund	February Warrant	\$ 98,918.29
2016 Ref. Capital Fund	February Warrant	\$1,164,735.19

G. MOTION to accept the budget transfers as listed on the attached for the month of February 2019.

H. MOTION to approve the agreement by and between FirstLight Fiber and Queensbury Union Free School District to provide internet and phone services in accordance with the RFP specifications.

I. MOTION to approve the surplus and donation of the Ginzu Groomer to the Town of Greenfield Recreation Department.

J. MOTION to award the Kasselmann Electric, the 2018 Capital Project bid for a Middle School Generator in accordance with the bid specifications in the amount of \$86,937.00.

- K. MOTION to approve the Memorandum of Understanding with Warren County Board of Elections to provide Queensbury Schools with Optical Scan Voting Machines for the School Budget Vote and elections to be held on May 21, 2019.
- L. MOTION to approve the contract with Saratoga Springs City Schools to provide health and welfare services to students (currently 4 students) who live in the Queensbury School District and attend schools in the Saratoga Springs City School District, effective for the 2018-2019 school year.
- M. MOTION to approve the appointment of Lois Melleon, Secretary to the Assistant Superintendent for Business, \$42,500 annually (prorated), effective 8/26/19.
- N. MOTION to approve the probationary (previously provisional) appointment of Amanda Pignone, Data Specialist, effective 3/1/19.
- O. MOTION to approve the part-time appointment of Lauren Barnaby-Monsour, QMS Nurse, Step 5, effective 3/4/19.
- P. MOTION to approve the substitute support staff appointment of Adam Benson, Substitute Cleaner, \$12.70 per hour, effective 4/1/19.
- Q. MOTION to accept the following support staff resignations:
  - Shawn Fitzgibbon, Bus Driver, effective 2/22/19
  - Timothy Glenn, Bus Driver, effective 3/1/19
- R. MOTION to approve the termination of Thomas Underwood, Cleaner, effective 3/1/19.
- S. MOTION to approve the **revised** unpaid support staff leave of absence of Eileen Riebow, Driver Aide, effective 1/30/19 - **2/14/19**.

End Business Consent

V. Educational Items - Superintendent of Schools

A. MOTION to approve the following probationary appointment:

John Luthringer

Appointment: Four Year Probationary  
Assignment: Director of Instructional Technology  
Rate: \$114,000 Annually  
Effective: 7/1/19 - 6/30/23  
Tenure Area: Director of Instructional Technology  
Certification: School District Leader, Professional  
School Building Leader, Initial  
Childhood Education 1-6, Professional  
Literacy B-6, Professional

Motion: \_\_\_\_\_ Ayes: \_\_\_\_\_  
Seconded: \_\_\_\_\_ Nays: \_\_\_\_\_

Educational Consent Items (B - I):

MOTION to approve the Educational Consent Items (B - I):

Motion: \_\_\_\_\_ Ayes: \_\_\_\_\_  
Seconded: \_\_\_\_\_ Nays: \_\_\_\_\_

- B. MOTION to accept the resignation of Matthew Hladun, Director of Instructional Technology, effective 4/7/19.
- C. MOTION to approve a request from the Middle School VEX Robotics Team to travel to Louisville, Kentucky to compete in the VEX World Championships, from April 23, 2019 - April 28, 2019 with the stipulation that the trip could be canceled due to world events.
- D. MOTION to approve the Memorandum of Agreement between Queensbury Union Free School District, the Queensbury Faculty Association, and two elementary teachers, re: Job Sharing for one AIS class for the 2019-2020 school year, dated 3/6/19.
- E. MOTION to approve the mentoring appointment of Toni Wiekierak, effective 3/5/19 - 5/31/19.

F. MOTION to approve the following unpaid leave of absences:

Christine LaFrance, AIS Teacher, 0.5 FTE, effective 2019-20 school year  
Christine Murray, AIS Teacher, 0.5 FTE, effective 2019-20 school year

G. MOTION to approve the following unpaid leave of absences:

Robin Crescente, QES Teaching Assistant, effective 2/8/19 - 5/16/19  
Nichole Moeller, WHBI Grade 4 Teacher, effective 4/11/19 - 5/31/19

H. MOTION to approve the **revised** leave of absence of Elizabeth Judge, QES Special Education Teacher, effective 2/15/19 - **3/22/19**.

I. MOTION to approve the minutes of the 2018-2019 (03/01/18, 01/15, 01/17, 01/29, 02/04, 02/06, 02/07, 02/11, 02/27, 02/28, 03/01, 03/05), and the 2019-2020 (01/29, 01/31, 02/04, 02/07, 02/25, 02/27, 03/04, 03/05) Committee on Special Education meetings and the minutes of the 2018-2019 (02/01, 02/08, 03/04) and the 2019-2020 minutes of the Committee on Preschool Special Education meetings for the month of February.

VI. Board Committee Reports

VII. Board Member Comments

VIII. Open Forum

*Public participation is encouraged. Public participants who wish to speak during the second Open Forum need not sign in but will be asked to provide their name and addresses before addressing the Board of Education. For clarity, we ask all speakers to identify the school related matter/topic to be discussed. In order to conduct District Business in a smooth, orderly and timely manner, Open Forum is limited to a maximum of 30 minutes with 3 minutes allocated to each speaker. All participants will be asked to speak into a microphone during Open Forums. The Board of Education appreciates public attendance and participation at our meetings.*

IX. Informational Items

- Tuesday, March 12 - QMS Shared Decision Meeting - 5:00 p.m.  
Location: Middle School Media Center/Library
- Tuesday, March 12 - QMS PTA Meeting - 6:00 p.m.  
Location: Middle School Media Center/Library

- Wednesday, March 13 - QHS Musical Senior Citizens Dinner and a Show - 5:00 p.m.  
Location: High School Auditorium and Cafeteria
- Thursday, March 14 - QHS Musical "Once on this Island" - 7:00 p.m.  
Location: High School Auditorium
- Friday, March 15 - QHS Musical "Once on this Island" - 7:00 p.m.  
Location: High School Auditorium
- Friday, March 15 - School Related Services Recognition Day
- Saturday, March 16 - QHS Musical "Once on this Island" - 2:00 p.m.  
Location: High School Auditorium
- Monday, March 18 - WHBI Shared Decision Meeting - 3:00 p.m.  
Location: Intermediate School Media Center/Library
- Tuesday, March 19 - WHBI PTA Meeting - 7:00 p.m.  
Location: Intermediate School Media Center/Library
- Tuesday, March 19 - High School Symphonic Band, Concert Band, Mixed Chorus Concert - 7:00 p.m.  
Location: High School Auditorium
- Wednesday, March 20 - National Honor Society Junior Induction Ceremony -7:00 p.m.  
Location: High School Auditorium
- Thursday, March 21 - Grades 6, 7, 8 Bands, Jazz Ensemble - 7:00 p.m.  
Location: High School Auditorium
- Friday, March 22 - WHBI Spelling Bee - 9:00 a.m.  
Location: Intermediate School Gymnasium
- Saturday March 23 - Sophomore Semi-Formal - 7:00 p.m.  
Location: High School Cafeteria
- Monday, March 25 - Board of Education Budget Workshop - 7:00 p.m.  
Location: Administration Conference Room
- Monday, March 25 - High School Concert Choir - 7:00 p.m.  
Location: High School Auditorium
- Tuesday, March 26 - Grade 7 & 8 Chorus, Select Show Choir, High School Jazz Band Concert - 7:00 p.m.  
Location: High School Auditorium
- Wednesday, March 27 - Grade 6 Orchestra and Chorus Concert - 7:00 p.m.  
Location: High School Auditorium
- Thursday, March 28 - High School String Orchestra, Sinfonietta, Grades 7 & 8 Orchestra Concert - 7:00 p.m.  
Location: High School Auditorium
- Friday, March 29 - Grade 7 & 8 "Q" Night - 7:00 p.m.  
Location: Middle School RFI Gymnasium
- Monday, April 1 - Friday, April 5 - Grades 3 - 8 NYS English Language Arts Assessments
- Tuesday, April 2 - QES PTSA Meeting - 6:00 p.m.  
Location: Elementary School Media Center/Library

- Tuesday, April 2 - District Concert Snow Date
- Thursday, April 4 - QHS Spanish Honor Society Induction Ceremony - 7:00 p.m.  
Location: High School Auditorium
- Friday, April 5 - NYSSMA Solo Fest - 4:00 p.m.  
Location: Schalmont High School
- Saturday, April 6 - NYSSMA Solo Fest continues
- Monday, April 8 - QES Shared Decision Meeting - 8:00 a.m.  
Location: Elementary School Media Center/Library
- Monday, April 8 - Board of Education Meeting - 7:00 p.m.  
Location: Elementary School Cafeteria

X. Executive Session

XI. Adjournment

Respectfully Submitted,

Douglas W. Huntley, Ed. D.  
Superintendent of Schools

DWH/SW:ee

Board of Education Meeting 3-11-19