QUEENSBURY SCHOOL

The regular meeting of the Queensbury School Board of Education was held on December 12, 2011 in the Elementary School Cafeteria.

President Raymond Gordon called the meeting to order at 7:02 p.m.

The Pledge to the Flag was led by President Raymond Gordon.

**Members Present:** Raymond Gordon, Timothy Weaver (arrived at 8:14 p.m.), Doug Beaty, Jill Crombie-Borgos, John Dwyer, Lisa Fedele, Frank Miller, Christopher Ogden, Superintendent of Schools Douglas W. Huntley, Ed. D., Clerk of the Board John S. DeSanto.

**Members Absent:** Cynthia Horgan

**Others Present:** Assistant Superintendent for Curriculum and Instruction Theresa Middleton, Director of Human Resources Amy Georgeadis, High School Principal Kristine Orr, Middle School Principal Doug Silvernell, Middle School Assistant Principal Rich Keys, Elementary School Assistant Principal Jenn Ross, William H. Barton Intermediate School Principal Kyle Gannon, William H. Barton Intermediate School Assistant Principal Jennifer Russell, Director of Facilities and Operations Rob Chapman, Communications and Information Technology Specialist Robin Fitzpatrick, CSE/CPSE Chairperson Carolyn Manzella, Director of Instructional Technology Matt Hladun, QESS President Kim Fiorillo and other employees and community members: School Attorney J. Lawrence Paltrowitz, Esq., Jim Coccia, Nick Rouse, Debbie Hanson, Peggy Fitzpatrick, Nancy Bemis.

**Presentations:**

- Chamber Orchestra – Gregory Verheyn, Director of Middle School Orchestra introduced the two pieces to be played by the Chamber Orchestra: 1.) Beethoven’s Eroica Fourth Movement and 2.) Gustav Mahler’s 2nd Movement of 1st Symphony.

- Community Forum – Superintendent Huntley and Mr. DeSanto presented the next steps for the Community Forum which included a preliminary overview of the upcoming 2012-13 Budget. Superintendent Huntley also reviewed the Rural Schools Association Position Statement and the NYS Regents State Aid Proposal for 2012-13.
Open Forum:
Public participation is encouraged. We ask that all speakers both sign in and identify themselves verbally and, if applicable, the organization they are representing, so that they may be recognized by the Board President. For clarity, we ask that all speakers identify the school related matter/topic to be discussed. In order to conduct District Business in a smooth, orderly and timely manner, Open Forum is limited to a maximum of 30 minutes with 3 minutes allocated to each speaker. The Board of Education appreciates public attendance and participation at our meetings.

- Jim Coccia commented on the Employee Benefit Accrued Liability Reserve (EBLAR) and the fund’s purpose. Associated comments and discussions were made on the District’s GASB45 liability.

Business Items - Assistant Superintendent for Business

Motion by Mr. Ogden, seconded by Ms. Fedele, to approve the enclosed Tax Collector’s Report as follows:

WHEREAS, the Education Law provides that the tax collector shall be relieved of responsibilities for the uncollected portion of the tax list when (1) a completed list of the delinquent taxes has been certified to the Board of Education, (2) the Collector has affixed her affidavit to Statement and, (3) has filed a statement account for the handling of the tax warrant and (4) the Clerk has examined and verified the accuracy of the signed report of the Collector.

BE IT FURTHER RESOLVED that subject to the above criteria being accomplished, the Board of Education accepts the report of the Tax Collector and directs that the list of delinquent taxes be returned the County.

7 voting in favor, 2 absent (Mrs. Horgan, Mr. Weaver)

Motion by Mr. Miller, seconded by Ms. Fedele, to authorize the additional withdrawal of $2,189,258 from the Employee Benefit Accrued Liability Reserve (EBALR) fund and transfer to the District’s fund balance as authorized by the amended General Municipal Law Section 6-p.

Note: Queensbury Union Free School District is authorized during the 2011-12 school year to withdraw from the Employee Benefit Accrued Liability Reserve the school district’s GEA – Gap Elimination Adjustment (state aid reduction) amount of $3,789,258. The 2011-12 approved budget includes a Transfer from Reserve Fund, (i.e., from the EBALR reserve fund), in the amount of $1,600,000.

$3,789,258 - $1,600,000 = $2,189,258 additional

7 voting in favor, 2 absent (Mrs. Horgan, Mr. Weaver)
Consent Business Items

Motion by Ms. Fedele, seconded by Mrs. Crombie-Borgos, to approve the following consent business items:

7 voting in favor, 2 absent (Mrs. Horgan, Mr. Weaver)

Motion to approve the minutes of the Audit Review Committee Meeting held on November 14, 2011, the Regular Meeting of the Board of Education held on November 14, 2011 and the minutes of the Special Board of Education/Workshop held on November 28, 2011.

Motion to accept the Treasurer’s Report, the Clerk’s Report, the Internal Claims Audit Report, the General Fund Revenue Report, the Federal Fund Revenue Report and the School Lunch Fund Revenue Report for the month of November 2011.

Motion to accept the following warrants:

- General Fund November Warrant $1,438,614.83
- Federal Fund November Warrant $32,120.25
- School Lunch Fund November Warrant $42,087.63
- 2009 Cap Proj Ref November Warrant $27,440.97
- QHS Renovations November Warrant $250.50
- QES Poof Roof November Warrant $350.00
- 2001 Cap Proj Ref November Warrant $375.00
- 2012 in Roof November Warrant $4,021.81

Motion to accept the budget transfers.

Motion to accept the following gift, with sincere appreciation, for a total of $500 and increase the budget accordingly:

SB Collins, Inc. – QES - $500.00 – A2110.450.10.00

Motion to accept the following Support Staff resignations:

James Baker – Bus Driver – Effective 11/21/11
Motion to approve the following substitute/temporary appointments:

James Baker – Substitute Bus Aide - $12.00 per hour – Effective 11/22/11

Motion to enter into a contract with Standard Medical Services, LLC at Convenient Medical Care, for January 1, 2012-December 31, 2013 for Drug and Alcohol Screening, DOT/19A Physicals and Non-DOT Physicals.

Motion to accept the low bid for office supplies in the amount of $11,484.97.

Motion to accept the low bid for Music Instrument Bid in the amount of $11,779.00.

Motion to award the bid for a used 1998 International Dump Truck combination dump body/sander, reversible plow and attachments to Delurey Sales & Service, Inc. in the amount of $27,385.00

Motion to declare vehicle #148 (2001 Ford Excursion – poor condition w/rotted frame/electrical problems, 198,250 mileage), as surplus and approve its donation to the West Glens Falls Volunteer Fire Department.

Mr. Timothy Weaver arrives at 8:14 p.m.

End of Business Consent Items

Educational Items – Superintendent of Schools

Motion by Mr. Ogden, seconded by Mr. Miller, to approve the request of Debra Collyer for the QHS Spanish Students’ trip to Costa Rica for 8 days during April vacation of 2013 with the stipulation that it could be canceled due to world events.

8 voting in favor, 1 absent (Mrs. Horgan)

Motion by Mr. Ogden, seconded by Mr. Dwyer, to approve the following revised policies and exhibit:

5300.55 – Revised – Student Searches and Investigations
8121 – First Aid
8122-E.2 – Accident Reports Exhibit

8 voting in favor, 1 absent (Mrs. Horgan)
Motion by Mr. Ogden, seconded by Mr. Weaver, to approve the first reading of the following exhibit:

5300.55-E – Student Search Form Exhibit

8 voting in favor, 1 absent (Mrs. Horgan)

Motion by Ms. Fedele, seconded by Mrs. Crombie-Borgos, to approve the following reviewed policies, regulations & exhibits:

8100 – Safety Program
8110 – School Building Safety
8111 – Reporting of Hazards
8112 – Health & Safety Committee
8115 – Pesticides & Pest Management
8120 – Safe Use of Hazardous Chemicals
8122 – Accident Reports
8122-E.1 – Incident/Accident Report Form
8123 – Hygiene Precautions & Procedures
8123-R – Hygiene Precautions & Procedures Regulation
8123.1 – Contagious Diseases
8123.1-R – Contagious Diseases Regulation
8123.1-E.1 – Contagious Diseases Exhibit
8123.1-E.2 – Hepatitis B Vaccination Consent Form
8123.1-E.3 – Hepatitis B Vaccination Declination Form
8130 – School Safety Plans & Teams
8132 – Fire Drills
8133 – Bomb Threats
8212 – Vandalism
8220 – Buildings & Grounds Maintenance & Inspection
8240 – Traffic & Parking on School Property
8332 – Use of Cell Phone
8334 – Use of Credit Cards
8410 – Student Transportation
8411 – School Bus Scheduling & Routing
8413 – Transportation for Nonpublic School Students
8414.4 – Video Cameras on School Buses
8415 – Field Trip Extracurricular Activity Transportation
8417 – Student Transportation in Private Vehicles
8505 – Charging School Meals
8521 – School Lunch Policy
8635 – Information Security Breach & Notification
8635-R – Information Security Breach & Notification Regulation
8650 – School District Compliance with Copyright Law
8700 – Insurance

8 voting in favor, 1 absent (Mrs. Horgan)

Consent Educational Items

Motion by Ms. Fedele, seconded by Mr. Ogden, to approve the following consent educational items:

Motion by Mr. Miller, seconded by Ms. Fedele, to table Consent Educational Item VI. E., an unauthorized, unpaid leave-of-absence for the following:

    Jason Gutheil – QMS Mathematics Teacher – Effective 12/1 and 12/2/11 (1/2 day p.m.)

8 voting in favor, 1 absent (Mrs. Horgan)

Approval of Consent Educational Items VI. F-I:

8 voting in favor, 1 absent (Mrs. Horgan)

Motion to approve the following long term substitute appointment:

    Michael Springer
    Assignment: QES – Kindergarten Teacher
    Rate: Level 1 BS (pro-rated)
    Effective: 12/5/11 – 12/13/11
    Certification: Childhood Ed Grades 1-6 – Initial
                  Early Childhood Ed. Birth – 2 - Initial

Motion to approve the appointment of Robert Dean as Staff Fitness Advisor for the 2011-2012 school year at a rate of pay of $17/hour.

Motion to approve Christine LaFrance as a Mentor beginning December 8, 2011 through March 15, 2012 at the rate of pay of $1,200 (pro-rated).
Motion to approve the minutes of the 11/09, 11/10, 11/15, 11/18, 11/21, 11/22, 11/28, 11/29, 11/30, 12/01, 12/06/11 and 11/17, 12/01, 12/05/11 meetings of the Committee on Special Education and the minutes of the 11/4, 11/14, 11/16, 11/18, 11/21, 11/22, 11/30, 12/02/11 meetings of the Committee on Pre-school Special Education.

Board Member Comments
- Mr. Ogden thanked the individuals who participated in Community Forum #1.
- Mr. Miller thanked the Music Department for the wonderful job done at the Holiday Concert.
- Mr. Miller commented on the continued success of the Grandparents Breakfast Program.
- President Raymond Gordon commented on Policy 1800 and encouraged the establishment of scholarship funds for memorials. The Dollars for Scholars Scholarship Program has been used for this purpose. Mr. Gordon recommended Board Members review the memorial and recognition sections of Policy 1800 in order to determine if any changes should be made.

Open Forum
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- Jim Coccia inquired about school children who are not vaccinated.

Informational Items:
- Board President
- Wednesday, January 4, 2012 – Community Forum #2 - 7:00 - 8:45 p.m.
  Location: Elementary School Cafeteria
- Monday, January 9, 2012 – Board of Education Meeting – 7:00 p.m.
  Location: Elementary School Cafeteria
- Monday, January 16, 2012 – Martin Luther King, Jr. Day – School Closed
- Monday, January 23, 2012 – Capital Project Dedication – 6:30 p.m.
  Location: Middle School Lobby
- Monday, January 23, 2012 – Board of Education Workshop – 7:00 p.m.
  Location: Administration Building Conference Room

Motion by Mr. Ogden, seconded by Ms. Fedele, to enter executive session to discuss negotiations and a specific personnel matter at 8:29 p.m.

8 voting in favor, 1 absent (Mrs. Horgan)
Executive session was held in the Administration Building Conference Room at 8:38 p.m.

Motion by Mr. Ogden, seconded by Ms. Fedele, to exit executive session at 9:10 p.m.

8 voting in favor, 1 absent (Mrs. Horgan)

Motion by Mr. Miller, seconded by Mr. Dwyer, to accept an unauthorized, unpaid leave-of-absence for the following:

Jason Gutheil – QMS Mathematics Teacher – Effective 12/1 and 12/2/11 (1/2 day p.m.)

8 voting in favor, 1 absent (Mrs. Horgan)

Motion by Mr. Ogden, seconded by Ms. Fedele, to adjourn the meeting at 9:11 p.m.

8 voting in favor, 1 absent (Mrs. Horgan)

Respectfully submitted,

John S. DeSanto
Clerk of the Board

JSD:dv
Brd Agenda 12-12-11