The regular meeting and Budget Hearing of the Queensbury School Board of Education were held on May 7, 2012 in the Elementary School Cafeteria.

President Raymond Gordon called the meeting to order at 6:36 p.m.

The Pledge to the Flag was led by President Raymond Gordon.

**Members Present:** Raymond Gordon, Timothy Weaver, Jill Crombie-Borgos, John Dwyer, Cynthia Horgan, Frank Miller, Christopher Ogden, Superintendent of Schools Douglas W. Huntley, Ed. D., Clerk of the Board John S. DeSanto.

**Members Absent:** Doug Beaty, Lisa Fedele

**Others Present:** Assistant Superintendent for Curriculum and Instruction Theresa Middleton, Director of Human Resources Amy Georgeadis, Middle School Principal Douglas Silvernell, Middle School Assistant Principal Richard Keys, Elementary School Assistant Principal Jennifer Ross, William H. Barton Intermediate School Assistant Principal Jennifer Russell, Elementary School Principal Patrick Pomerville, Director of Facilities and Operations Robert Chapman, and other employees and community members: Larry Paltowitz, Esq., Ann Marie Mason, Robin Fitzpatrick, Patricia Belden, Brian McDermott and Kathleen Burton.

**Presentation:**

- **Energy Education Pacesetter Award** – Vice-President Jim Galletly presented the Energy Education Energy Pacesetter Award to Board President Raymond Gordon in recognition of the Queensbury School District achieving a 24 percent energy cost reduction totaling $719,102 in the twenty-eight months since the program inception. The Energy Pacesetter Award is for organizations that are “setting the pace” in energy savings for others. It is designated only for programs achieving above-average savings, recognizing the support and cooperation of administration, faculty and staff organization-wide.

- **Utica National Safety Award** – Safety Compliance Officer Ann Marie Mason was presented with Utica National Insurance Company’s School Safety Excellence Award in recognition of her efforts in providing a safe learning and working environment for Queensbury students and staff. This is the third year in a row that Queensbury has been honored with the highest level award – titanium level “with honors”. Included with the highest level award is a check in the amount of $500 to be used for furthering school safety.
Budget Hearing:

- **2012-13 Proposed Budget** - Superintendent of Schools Douglas W. Huntley and Assistant Superintendent for Business John DeSanto presented the 2012-13 proposed school budget. (A copy of the Powerpoint presentation is included in the Board Minutes file). The 2012-13 School Budget vote is scheduled for Tuesday, May 15, 2012 from 10:00 a.m. to 8:30 p.m. in the Elementary School Gymnasium.

Open Forum:

*Public participation is encouraged. We ask that all speakers both sign in and identify themselves verbally and, if applicable, the organization they are representing, so that they may be recognized by the Board President. For clarity, we ask that all speakers identify the school related matter/topic to be discussed. In order to conduct District Business in a smooth, orderly and timely manner, Open Forum is limited to a maximum of 30 minutes with 3 minutes allocated to each speaker. The Board of Education appreciates public attendance and participation at our meetings.*

- None

Business Items - Assistant Superintendent for Business

Motion by Mr. Ogden, seconded by Mr. Dwyer, to approve the school breakfast/lunch prices for the 2012-13 school year as follows:

<table>
<thead>
<tr>
<th>Breakfast</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular Price</td>
<td>$1.00</td>
</tr>
<tr>
<td>Reduced Price</td>
<td>.25</td>
</tr>
<tr>
<td>Adult Price</td>
<td>2.20 plus tax</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Lunch</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular Price K-5</td>
<td>$1.60</td>
</tr>
<tr>
<td>Regular Price Grades 6-12</td>
<td>1.75</td>
</tr>
<tr>
<td>Reduced Price</td>
<td>.25</td>
</tr>
<tr>
<td>Milk K-12</td>
<td>.55</td>
</tr>
<tr>
<td>Adult Price</td>
<td>3.30 plus tax</td>
</tr>
</tbody>
</table>

7 voting in favor, 2 absent (Mr. Beaty, Ms. Fedele)

Motion by Mr. Weaver, seconded by Mrs. Crombie-Borgos, to approve a PCB Lighting Fast Track energy performance contract with the New York Power Authority (NYPA) and authorization to proceed in obtaining State Education Department (SED) project approval.

7 voting in favor, 2 absent (Mr. Beaty, Ms. Fedele)
Consent Business Items

Motion by Mr. Miller, seconded by Mr. Dwyer, to approve the consent business items.

6 voting in favor, 2 absent (Mr. Beaty, Ms. Fedele), 1 abstaining (Mrs. Crombie-Borgos due to husband affiliation with Hudson Headwaters Network)

Motion to approve the minutes of the Regular Meeting of the Board of Education held on April 2, 2012 and the Special Board of Education Meeting/Workshop held on April 16, 2012.

Motion to accept the Treasurer’s Report, the Internal Claims Audit Report, the Clerk’s Report, and General Fund Revenue Report, the Federal Fund Revenue Report, and the School Lunch Fund Revenue Report, for the month of April 2012.

Motion to accept the following warrants:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Warrant</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>April Warrant</td>
<td>$1,437,119.96</td>
</tr>
<tr>
<td>Federal Fund</td>
<td>April Warrant</td>
<td>3,165.93</td>
</tr>
<tr>
<td>School Lunch Fund</td>
<td>April Warrant</td>
<td>41,962.85</td>
</tr>
<tr>
<td>2001 Referendum Project</td>
<td>April Warrant</td>
<td>1,010.00</td>
</tr>
<tr>
<td>2009 Referendum Capital Plan</td>
<td>April Warrant</td>
<td>33,764.10</td>
</tr>
<tr>
<td>2012 High School Renovation #2</td>
<td>April Warrant</td>
<td>7,123.96</td>
</tr>
</tbody>
</table>

Motion to accept the budget transfers.

Motion to accept, with sincere appreciation, a donation of classroom furniture (29 tables) to the William H. Barton Intermediate School from the QWHBIS PTA.

Motion to accept a 2012 Utica National School Safety Award, with sincere appreciation, in the amount of $500 to be used for safety purposes and increase the budget accordingly – A1620.450.00.00

Motion that Hudson Headwaters Health Network be appointed School Physicians at a contractual amount of $31,989 for the 2012-13 school year.

Motion to enter into a contract with Glens Falls Civic Center for the 2012 High School Graduation.

Motion to enter into a contract for the 2011-2012 school year with City School District of Albany to provide health services for students who reside in Queensbury School District and attend parochial/private schools located in the City School District of Albany, at the rate of $648.35 per pupil. (currently one student)
Motion to appoint the following election inspectors for the May 15, 2012 Budget Vote/Board of Education Election and to appoint Donna VanHatten as Chief Inspector:


Motion to authorize Queensbury Union Free School District to use Dominion Optical Scan Voting Machines made available to the school by Warren County for the school budget vote scheduled for May 15, 2012.

Motion to approve the abolishment of the following positions for the 2012-13 school year effective 7/1/12:

QES Computer Room Aide (1 position)
District-wide Occupational Therapists (3 positions)
District-wide Physical Therapy Assistant (1 position)

Motion to approve the following Reduction in Force layoffs for the 2012-13 school year effective 6/30/12:

Peggy Jablonski - QES Computer Room Aide
Debra Allen - District-wide Occupational Therapist
Melissa Kenison-Rose - District-wide Occupational Therapist
Theresa Moran - District-wide Occupational Therapist
Kimberly Bascom - District-wide Physical Therapist Assistant

Motion to accept the resignation of the following support staff:

Scott Dickinson - Auto Mechanic Helper/Bus Driver - effective 4/16/12
Thomas Hall - Substitute Cleaner - effective 3/23/12
Stacy Spaulding – QES Substitute Teacher Aide – 5/18/12

Motion to accept the following leave-of-absence without pay for Support Staff:

Educational Items – Superintendent of Schools Educational Items

Motion by Mr. Ogden, seconded by Mr. Weaver, to approve the second reading and adoption of the following exhibits:

5100-E.3 – W. H. Barton Intermediate School Cumulative Absence Notification
5100-E.4 – W. H. Barton Intermediate School Excused Absence Notification
5100-E.5 – W. H. Barton Intermediate School Unexcused Absence Notification
5100-E.6 – W. H. Barton Intermediate School Cumulative Tardy Notification

7 voting in favor, 2 absent (Mr. Beaty, Ms. Fedele)

Motion by Mrs. Crombie-Borgos, seconded by Mrs. Horgan, to accept the following revised policies and exhibit:

3230-E – Organizational Chart
5150 – School Admissions and Nonresident Students (previously School Admissions)
5162 – Student Dismissal Precautions
5450.1 – Notification of Sex Offenders

7 voting in favor, 2 absent (Mr. Beaty, Ms. Fedele)

Motion by Mr. Ogden, seconded by Mr. Dwyer, to accept the following reviewed policies, regulations and exhibits:

1900 – Parental Involvement
5030 – Student Complaints & Grievances
5030-R – Student Complaints & Grievances Regulation
5100 – Attendance
5120 – School Census
5140 – Entrance Age
5152 – Admission of Foreign Students
5152-R – Admission of Foreign Students Regulation
5182 – Released Time for Religious Instruction
5251 – Student Fund Raising Activities
5280 – Interscholastic Athletics
5410 – Student Insurance
5420-E.1 – Student Health Services Exhibit – Parent and Prescriber’s Authorization for Administration of Medication in School
5420-E.2 – Student Health Services Exhibit – Self-Medication Release Form
5420.2 – Request for Religious Exemption from Immunization
5420.2-R – Request for Religious Exemption from Immunization Regulation
5420.2-E - Request for Religious Exemption from Immunization Form
5460 – Child Abuse, Maltreatment or Neglect in a Domestic Setting
5460-R – Child Abuse in a Domestic Setting Regulation
5465 – Child Abuse in an Educational Setting
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5500 – Student Records
5500-R – Student Records Regulation
5500-E.1 – Objection to Release of Directory Information Designations
5500-E.2 – Notification of Release of Student Records Pursuant to Court Order or Subpoena
5500-E.3 – Application to Review Student Records by Parties Entitled Thereto Without Consent of Parent/Guardian or Student
5500-E.4 – Application to Review Student’s Records & Consent Thereto by Parent/Guardian or Student
5550-E – Student Privacy Exhibit – Notification to Parents
5710 – Violent or Disruptive Incident Reporting

7 voting in favor, 2 absent (Mr. Beaty, Ms. Fedele)

Motion by Mr. Weaver, seconded by Mr. Miller, to rescind the following policies and exhibit:

5151 – Tuition Procedures for Nonresidential Students
5151-E – Tuition Procedures for Nonresidential Students Exhibit
5690 – Senior Privilege

7 voting in favor, 2 absent (Mr. Beaty, Ms. Fedele)


7 voting in favor, 2 absent (Mr. Beaty, Ms. Fedele)

Consent Educational Items

Motion by Mr. Weaver, seconded by Mr. Dwyer, to approve the consent educational items.

7 voting in favor, 2 absent (Mr. Beaty, Ms. Fedele)

Motion to approve the abolition of the following positions for the 2012-13 school year effective 7/1/12:

Elementary Teacher (1 position)
Reading Teacher (1 position)
Motion to approve with regret and appreciation of service, the following Reduction in Force layoffs for the 2012-13 school year effective 6/30/12:

Jacqueline Moeller – WHBIS Grade 5 Teacher
Susan Cunningham – QMS Reading Teacher

Motion to accept the following resignation:

Karin Badey – QMS Science Teacher – Effective 6/30/12

Motion to approve the involuntary transfer of Melody Byrnes from her Elementary Education Tenure area to the tenure area of Science, effective 7/1/12. Melody Byrnes has previously been granted tenure by the School District in this Science tenure area.

Motion to approve the following appointment reductions from 11-month to 10-month positions, plus up to 20 days in the summer 2012, with the corresponding adjustment in salary, effective 7/1/12:

Peter Hochsprung, Jr. - QMS Grade 6 Teacher
Maria Muldner - QES AIS Reading Teacher
Wendy Single - WHBIS Grade 5 Teacher
Denise Troelstra – WHBIS AIS Reading Teacher

Motion to approve the following temporary appointments:

**Janet Stutzman**
Assignment: QHS – Special Education (.9 FTE)/Speech Teacher (.1 FTE)
Rate: Level 10 BA + MS + 34 graduate credits (pro-rated)
Effective: 4/23 – 6/30/12
Certification: Speech & Hearing Handicapped – Permanent
Special Education – Permanent

**Jeanine Reppenhagen**
Assignment: ES – AIS Teacher (.5 FTE)
Rate: Level 1 BA + MS + 36 graduate credits (pro-rated)
Effective: 4/30/12 – 6/8/12
Certification: Pre-K – 6 – Permanent
Motion to approve the following **revised** assignment/dates for long term substitute appointments:

**Heather Ouellette**  
**Assignment:** QES – Grade 3 Teacher – **1.0 FTE**  
**Rate:** Level 1 BA + MSED + 33 graduate credits (pro-rated)  
**Effective:** 3/9 – 6/22/12  
**Certification:** Childhood Ed Grades 1-6 – Initial Extension

**Tammy Rescott**  
**Assignment:** QHS – Special Education Teacher  
**Rate:** Level 1 BA + MS + 72 graduate credits (pro-rated)  
**Effective:** 1/5/12 – **05/29/12**  
**Certification:** Special Education – Permanent  
Pre K – 6 – Permanent

Motion to approve the following requests for unpaid leave-of-absence:

Christine Murray – QES Grade 3 Teacher – Effective 4/16/2012 – 6/30/2013  
Sarah Campbell – QHS Foreign Language Teacher – 5/7/2012 – 5/18/2012

Motion to approve the **revised** dates of Jennifer Merkosky as QHS Special Education Department Chairperson for the 2011-12 school year at the rate of pay of $4,000 (pro-rated) - effective March 12, 2012 – **May 29, 2012**.

Motion to approve Kevin Sullivan as a Mentor for the 2011-12 school year at the rate of pay of $1,200 (pro-rated) - effective 4/16/12 – 6/30/12.

Motion to approve the **revised** dates of Jennifer Merkosky as a Mentor beginning November 9, 2011 through **May 29, 2012** at the rate of pay of $1,200 (pro-rated).

Motion to approve the agreement dated March 31, 2012, between the Queensbury Union Free School District and a teacher.

Motion to approve the Quiz Bowl team request to travel to New Orleans, Louisiana, to compete in the 2012 National Academic Championship on May 26-28, 2012.
Board Member Comments:

- Mr. Ogden thanked Rob Chapman, Rich Keys and District staff for their efforts with Energy Education and saving the District money.
- Mrs. Crombie-Borgos commented on the Governor and his painting all school districts with a single wide negative brush and stated Queensbury should be recognized for our high academic performance and low per pupil expenditures.
- Mr. Frank Miller announced that he formally submitted his resignation from the Board of Education due to personal reasons effective June 30, 2012.
- Mr. Ogden inquired about the Academic Quiz Bowl fundraising efforts and what individuals could do to support the group.
- President Raymond Gordon read an email from the League of Women Voters and their availability if needed.
- Mr. DeSanto reminded Board Members to complete the Related Party/Fraud Questionnaire from Raymond G. Preusser CPA if they haven’t done so already.

Mr. Frank Miller announced that he formally submitted his resignation from the Board of Education effective 6/30/12.

Mr. Ogden inquired about what the Quiz Bowl has done to raise funds.

Mr. DeSanto reminded Board Members to complete and sign their Related Party/Fraud Questionnaire.

Open Forum:

*Public participation is encouraged. We ask that all speakers both sign in and identify themselves verbally and, if applicable, the organization they are representing, so that they may be recognized by the Board President. For clarity, we ask that all speakers identify the school related matter/topic to be discussed. In order to conduct District Business in a smooth, orderly and timely manner, Open Forum is limited to a maximum of 30 minutes with 3 minutes allocated to each speaker. The Board of Education appreciates public attendance and participation at our meetings.*

- None

Informational Items:

- Board President
- Wednesday, May 9, 2012 – School Nurses Appreciation Day
- Thursday, May 10, 2012 – AASBA Community Service Award Dinner – 6:00 p.m.
  Location: Great Escape Lodge
- Thursday, May 10, 2012 - QFA 25 Year Reception – 3:00 – 4:30 p.m.
  Location: Queensbury Elementary Building Jack V. Irion Media Center
- Tuesday, May 15, 2012 – Budget Vote and Board Election – 10:00 a.m. – 8:30 p.m.
  Location: Elementary School Gymnasium
- Tuesday, May 15, 2012 – Food Service Appreciation Day
- Superintendent’s Conference Day – May 25, 2012
Tuesday, May 29, 2012 – Board of Education Workshop/Special Meeting – 7:00 p.m.
Location: Elementary School Cafeteria
Tuesday, June 5, 2012 – Athletic Awards – 7:00 p.m.
Location: Queensbury High School Auditorium (Social Hour to follow)
Wednesday, June 6, 2012 – Senior Scholarship Recognition – 6:30 p.m.
Location: Queensbury High School Auditorium
Monday, June 11, 2012 – Board of Education Meeting – 7:00 p.m.
Location: Queensbury Elementary School Cafeteria
Friday, June 22, 2012 – High School Graduation – 7:00 p.m.
Location: Glens Falls Civil Center
Monday, July 9, 2012 – Organization Meeting/Regular Meeting
Location: Queensbury High School Large Group Instruction Room

Superintendent Huntley stated he will be doing a Look News Channel 8 Interview to speak on
the School District budget.

Superintendent Huntley stated the Queensbury, Glens Falls and South Glens Falls
Superintendents were jointly meeting with the Chamber of Commerce.

Motion by Mr. Ogden, seconded by Mr. Dwyer, to enter executive session to discuss specific
District personnel and to discuss current contract negotiations at 7:43 p.m.

7 voting in favor, 2 absent (Mr. Beaty, Ms. Fedele)

Meeting reconvened in the Administration Building Conference Room at 7:51 p.m.

Motion by Mr. Weaver, seconded by Mr. Ogden, to exit executive session to adjourn the meeting
at 9:06 p.m.

7 voting in favor, 2 absent (Mr. Beaty, Ms. Fedele)

Respectfully submitted,

John S. DeSanto
Clerk of the Board

JSD:dv

Brd of Ed Agenda 5-7-12