

Queensbury High School
409 Aviation Road
Queensbury, NY 12804
Phone: (518) 824-4626 Fax: (518) 824-4680

Mr. Damian Switzer
Principal

Mr. Justin Hoskins
Assistant Principal

Mr. Jon Baker
Assistant Principal

GUEST AUTHORIZATION RELEASE

Permission is hereby granted for Queensbury High School to receive information regarding:

Guest Name _____ Guest's Date of birth _____
(Print full name only-no nicknames) Guest's Phone _____

Guest Address _____

Guest Signature _____ Date _____

Guest Parent/Guardian Signature _____ Date _____

Emergency Contact Person and Phone _____

(Mandatory)

Queensbury Student's Name _____ Grade _____

Queensbury Student's Parent/Guardian Signature _____

Activity requesting to attend _____

TO BE COMPLETED BY SCHOOL ADMINISTRATOR OF GUEST

Queensbury High School has a guest attendance policy in place. The person named above has been invited to a Queensbury High School function by one of our students. Please complete the following information so that we may obtain some background on the guest. Thank you for your assistance.

School currently attending _____

If guest is not in school, check here and attach employment information:

Is the student currently in good standing in your school? Yes ___ No ___

Does the student have a record of drug/alcohol/violence or other serious violations of school policies? Yes ___ No ___

If yes, please explain: (be specific as to dates, etc.) _____

Name of person filling out form _____ Title _____

Signature _____ Date _____

PLEASE FORWARD INFORMATION TO:

Mr. Damian Switzer
at above address or fax number

"Empower All Students to be lifelong learners, inspired to pursue their dreams and to contribute to the global community"